



# Flight Standards Service

Aviation Safety

## COVID-19 Employee Information Update

To All Flight Standards Employees:

The purpose of this email is to provide updates on the status of Flight Standards training events, formal flight training, and currency flying (Event Based Currency: EBC). Over the last two weeks, we sent emails advising that all in-person training courses and flight activities for the weeks of March 23 and March 29 were cancelled and that some training might be conducted virtually. Flight Standards is now cancelling all in-person training events through May 1 and offering some of these courses virtually. This means that all Flight Standards employees enrolled in any in-person training or flight training events scheduled to commence through May 1, should not travel.

What we are doing:

- Workforce Development Division has begun successfully delivering virtual courses and has developed a new-hire string virtual training schedule through May 1. Stand-alone classes are being transitioned on a case-by-case basis.
- Beginning March 30, students that will be enrolled in these virtual deliveries and their FLMs will receive enrollment notifications for the entire training period through May 1.
- Students that will be enrolled in these virtual deliveries will receive instructions in their welcome letters on how to access and participate in these virtual courses.
- Cancellation notifications for non-virtual training will be sent to the affected students.

What should affected employees do?

- Have a positive attitude. We recognize that this is a change and we are working to make the transition as easy as possible for all involved.
- Be flexible. In many cases, the duration of the virtual version of the course will be different than in-person. We will do our best to estimate the timing, but there might be instances where dates/times will need to be adjusted. We are doing our best to take varying time zones into

consideration.

- Prepare a suitable virtual training environment at your telework location. If you have more than one monitor, that will be helpful, but not mandatory.
- Ensure your contact information in both Skype and the FAA employee directory is accurate in case we need to reach you via telephone.
- Beginning March 30, look for eLMS notifications and emails for virtual offering enrollment and instructions.
- Ask questions - we are here to help.
  - For general training questions, please contact your training coordinator.
  - For questions for flight training and currency, please contact the Flight Training Team, [9-AFB500-Flight-Program-Customer-Service@faa.gov](mailto:9-<u>AFB500-Flight-Program-Customer-Service@faa.gov</u>).

We are continuing to evaluate scheduled training and monitor information from the Centers for Disease Control & Prevention and the Office of Personnel Management to help us determine when we will resume in-person training and EBC events. We appreciate your patience and cooperation during these challenging times.

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[FAA Coronavirus Information](#)

[CDC Coronavirus Information](#)

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